

Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year.  
 In that event, AN AUDIT SHALL BE REQUIRED.

### APPLICATION FOR EXEMPTION FROM AUDIT

#### LONG FORM

NAME OF GOVERNMENT	GUNNISON SOIL CONSERVATION DISTRICT
ADDRESS	216 N COLORADO GUNNISON CO 81230
CONTACT PERSON	SAM LIEBL
PHONE	713-586-9277
EMAIL	GUNNISONCD2006@GMAIL.COM
FAX	

For the Year Ended  
12/31/2019  
or fiscal year ended:

### CERTIFICATION OF PREPARER

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME:	CYNTHIA A WEST
TITLE	PUBLIC ACCOUNTANT
FIRM NAME (if applicable)	C.A. WEST BOOKKEEPING
ADDRESS	234 N MAIN 3D GUNNISON CO 81230
PHONE	970-641-5644
DATE PREPARED <small>(Must be Completed prior to Board approval)</small>	03/22/20
RELATIONSHIP TO ENTITY	PAID PREPARER

**PREPARER (SIGNATURE REQUIRED)**  
 E22CC13F770640C...  
*Cynthia West* 3/25/2020

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]	YES	NO	If Yes, date filed:
		X	

### FINANCIAL STATEMENTS - BALANCE SHEET PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET PART 1 - FINANCIAL STATEMENTS - B

\* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		Fund*	Fund*		Fund*	Fund*	
<b>Assets</b>				<b>Assets</b>			
1-1	Cash & Cash Equivalents	\$64,518	\$-	Cash & Cash Equivalents	\$-	\$-	
1-2	Investments	\$-	\$-	Investments	\$-	\$-	
1-3	Receivables	\$2,666	\$-	Receivables	\$-	\$-	
1-4	Due from Other Entities or Funds	\$-	\$-	Due from Other Entities or Funds	\$-	\$-	
	All Other Assets [specify...] All Other Assets [specify...] All Oth		\$-	Other Current Assets	\$-	\$-	
1-5			\$-				
1-6		\$-	\$-	Capital Assets, net (from Part 6-4) Capital A	\$-	\$-	
1-7		\$-	\$-	Other Long Term Assets [specify...] Other Long Term Assets	\$-	\$-	
1-8		\$-	\$-		\$-	\$-	
1-9		\$-	\$-		\$-	\$-	
1-10		\$-	\$-		\$-	\$-	
1-11	(add lines 1-1 through 1-10) <b>TOTAL ASSETS</b>	\$67,183	\$-	(add lines 1-1 through 1-10) <b>TOTAL ASSETS</b>	\$-	\$-	
1-12	<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	\$-	\$-	<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	\$-	\$-	
1-13	<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	\$67,183	\$-	<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	\$-	\$-	
<b>Liabilities</b>				<b>Liabilities</b>			
1-14	Accounts Payable	\$750	\$-	Accounts Payable	\$-	\$-	
1-15	Accrued Payroll and Related Liabilities	\$3,309	\$-	Accrued Payroll and Related Liabilities	\$-	\$-	
1-16	Accrued Interest Payable	\$-	\$-	Accrued Interest Payable	\$-	\$-	
1-17	Due to Other Entities or Funds	\$-	\$-	Due to Other Entities or Funds	\$-	\$-	

1-18	All Other Current Liabilities	\$-	\$-	All Other Current Liabilities	\$-	\$-
1-19	<b>TOTAL CURRENT LIABILITIES</b>	\$4,059	\$-	<b>TOTAL CURRENT LIABILITIES</b>	\$-	\$-
1-20	All Other Liabilities [specify...]	\$-	\$-	Proprietary Debt Outstanding (from Part 4-4) Proprieta	\$-	\$-
1-21		\$-	\$-	Other Liabilities [specify...]: Other Liabilities [specify...]:	\$-	\$-
1-22		\$-	\$-		\$-	\$-
1-23		\$-	\$-		\$-	\$-
1-24		\$-	\$-		\$-	\$-
1-25		\$-	\$-		\$-	\$-
1-26		\$-	\$-		\$-	\$-
1-27		\$-	\$-		\$-	\$-
1-28	(add lines 1-19 through 1-27) <b>TOTAL LIABILITIES</b>	\$4,059	\$-	(add lines 1-19 through 1-27) <b>TOTAL LIABILITIES</b>	\$-	\$-
1-29	<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	\$-	\$-	<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	\$-	\$-
	Fund Balance			Net Position		
1-30	Nonspendable Prepaid	\$-	\$-	Net Investment in Capital Assets	\$-	\$-
1-31	Nonspendable Inventory	\$-	\$-			
1-32	Restricted [specify...]	\$-	\$-	Emergency Reserves	\$-	\$-
1-33	Committed [specify...]	\$-	\$-	Other Designations/Reserves	\$-	\$-
1-34	Assigned [specify...]	\$-	\$-	Restricted	\$-	\$-
1-35	Unassigned:	\$-	\$-	Undesignated/Unreserved/Unrestricted	\$-	\$-
1-36	Add lines 1-30 through 1-35 This total should be the same as line 3-33 <b>TOTAL FUND BALANCE</b>	\$-	\$-	Add lines 1-30 through 1-35 This total should be the same as line 3-33 <b>TOTAL NET POSITION</b>	\$-	\$-
1-37	Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 <b>TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE</b>	\$4,059	\$-	Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 <b>TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION</b>	\$-	\$-

**PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES**

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds	
		Fund*	Fund*		Fund*	Fund*
<b>Tax Revenue</b>				<b>Tax Revenue</b>		
2-1	Property [include mills levied in Question 10-6]	\$-	\$-	Property [include mills levied in Question 10-6]	\$-	\$-
2-2	Specific Ownership	\$-	\$-	Specific Ownership	\$-	\$-
2-3	Sales and Use Tax	\$-	\$-	Sales and Use Tax	\$-	\$-
2-4	Other Tax Revenue [specify...]:	\$-	\$-	Other Tax Revenue [specify...]:	\$-	\$-
2-5		\$-	\$-		\$-	\$-
2-6		\$-	\$-		\$-	\$-
2-7		\$-	\$-		\$-	\$-
2-8	Add lines 2-1 through 2-7 <b>TOTAL TAX REVENUE</b>	\$-	\$-	Add lines 2-1 through 2-7 <b>TOTAL TAX REVENUE</b>	\$-	\$-
2-9	Licenses and Permits	\$-	\$-	Licenses and Permits	\$-	\$-
2-10	Highway Users Tax Funds (HUTF) Highway Users Tax Funds	\$-	\$-	Highway Users Tax Funds (HUTF) Highway Users Tax Funds	\$-	\$-
2-11	Conservation Trust Funds (Lottery) Conservation Trust Funds	\$-	\$-	Conservation Trust Funds (Lottery) Conservation Trust Funds	\$-	\$-
2-12	Community Development Block Grant	\$-	\$-	Community Development Block Grant	\$-	\$-
2-13	Fire & Police Pension	\$-	\$-	Fire & Police Pension	\$-	\$-
2-14	Grants		\$-	Grants	\$93,595	\$-
2-15	Donations	\$-	\$-	Donations	\$-	\$-
2-16	Charges for Sales and Services		\$-	Charges for Sales and Services	\$12,057	\$-
2-17	Rental Income	\$-	\$-	Rental Income	\$-	\$-
2-18	Fines and Forfeits	\$-	\$-	Fines and Forfeits	\$-	\$-
2-19	Interest/Investment Income		\$-	Interest/Investment Income	\$146	\$-
2-20	Tap Fees	\$-	\$-	Tap Fees	\$-	\$-
2-21	Proceeds from Sale of Capital Assets	\$-	\$-	Proceeds from Sale of Capital Assets	\$-	\$-

Please use this space to provide explanation of any items on this page

2-22			\$-			\$24,769	\$-
2-23			\$-			\$-	\$-
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES			\$-	\$-	Add lines 2-8 through 2-23 TOTAL REVENUES	
	Other Financing Sources						
2-25	Debt Proceeds			\$-	\$-	\$-	\$-
2-26	Developer Advances			\$-	\$-	\$-	\$-
2-27	Other [specify...]:			\$-	\$-	\$-	\$-
2-28	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES			\$-	\$-	\$-	\$-
2-29	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES			\$-	\$-	\$130,567	\$-
							<b>GRAND TOTALS</b>
						\$130,567	\$130,567

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance. IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

**ITEMS - OPERATING STATEMENT - EXPENDITURES/EXPENSES PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - E**

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page	
		Fund*	Fund*		Fund*	Fund*		
	<b>Expenditures</b>			<b>Expenses</b>				
3-1	General Government	\$-	\$-	General Operating & Administrative	\$2,950	\$-		
3-2	Judicial	\$-	\$-	Salaries	\$55,166	\$-		
3-3	Law Enforcement	\$-	\$-	Payroll Taxes	\$5,558	\$-		
3-4	Fire	\$-	\$-	Contract Services	\$-	\$-		
3-5	Highways & Streets	\$-	\$-	Employee Benefits	\$-	\$-		
3-6	Solid Waste	\$-	\$-	Insurance	\$2,263	\$-		
3-7	Contributions to Fire & Police Pension Assoc.	\$-	\$-	Accounting and Legal Fees	\$617	\$-		
3-8	Health	\$-	\$-	Repair and Maintenance	\$-	\$-		
3-9	Culture and Recreation	\$-	\$-	Supplies	\$20,247	\$-		
3-10	Transfers to other districts	\$-	\$-	Utilities	\$-	\$-		
3-11	Other [specify...]:	\$-	\$-	Contributions to Fire & Police Pension Assoc.	\$-	\$-		
3-12		\$-	\$-	<b>GRANT EXPENSE</b>	\$21,471	\$-		
3-13		\$-	\$-		\$-	\$-		
3-14	Capital Outlay	\$-	\$-	Capital Outlay	\$-	\$-		
	<b>Debt Service</b>			<b>Debt Service</b>				
3-15	Principal	\$-	\$-	Principal	\$-	\$-		
3-16	Interest	\$-	\$-	Interest	\$-	\$-		
3-17	Bond Issuance Costs	\$-	\$-	Bond Issuance Costs	\$-	\$-		
3-18	Developer Principal Repayments	\$-	\$-	Developer Principal Repayments	\$-	\$-		
3-19	Developer Interest Repayments	\$-	\$-	Developer Interest Repayments	\$-	\$-		
3-20	All Other [specify...]:	\$-	\$-	All Other [specify...]:	\$-	\$-		
3-21		\$-	\$-		\$-	\$-		
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES		\$-	\$-	Add lines 3-1 through 3-21 TOTAL EXPENSES		\$108,273	\$-
3-23	Interfund Transfers (In)	\$-	\$-	Net Interfund Transfers (In) Out	\$-	\$-		
3-24	Interfund Transfers Out	\$-	\$-	Other [specify...][enter negative for expense]	\$-	\$-		
3-25	Other Expenditures (Revenues):	\$-	\$-	Depreciation	\$-	\$-		
3-26		\$-	\$-	Other Financing Sources (Uses) (from line 2-28)	\$-	\$-		
3-27		\$-	\$-	Capital Outlay (from line 3-14)	\$-	\$-		
3-28		\$-	\$-	Debt Principal (from line 3-15, 3-18)	\$-	\$-		
3-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES		\$-	\$-	(Line 3-26, plus line 3-27, less line 3-24, less line 3-25) TOTAL GAAP RECONCILING ITEMS		\$-	\$-
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, plus line 3-29		\$-	\$-	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, plus line 3-23, less line 3-24		\$22,293	\$-

3-31	Fund Balance, January 1 from December 31 prior year report	\$-	\$-	Net Position, January 1 from December 31 prior year report	\$-	\$-
3-32	Prior Period Adjustment (MUST explain)	\$-	\$-	Prior Period Adjustment (MUST explain)	\$-	\$-
3-33	Fund Balance, December 31 Sum of Line 3-30, 3-31, and 3-32 This total should be the same as line 1-36.	\$-	\$-	Net Position, December 31 Line 3-30 plus line 3-31 This total should be the same as line 1-36.	\$22,293	\$-

**IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.**

### PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

YES NO

Please use this space to provide any explanations or comments:

- 4-1 Does the entity have outstanding debt?
- 4-2 Is the debt repayment schedule attached? If no, MUST explain:
- 4-3 Is the entity current in its debt service payments? If no, MUST explain:

4-4 Please complete the following debt schedule, if applicable: (please only include principal amounts) Please complete the following debt schedule, if applicable: (please only include principal amounts) Please complete the following debt schedule, if applicable: (please only include principal amounts)

	Outstanding at beginning of year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$-	\$-	\$-	\$-
Revenue bonds	\$-	\$-	\$-	\$-
Notes/Loans	\$-	\$-	\$-	\$-
Leases	\$-	\$-	\$-	\$-
Developer Advances	\$-	\$-	\$-	\$-
Other (specify): Other (specify): Other (specify):	\$-	\$-	\$-	\$-
<b>TOTAL</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>

\*must agree to prior year ending balance

Please answer the following questions by marking the appropriate boxes.

YES NO

- 4-5 Does the entity have any authorized, but unissued, debt?  
If yes: How much?   
Date the debt was authorized:
- 4-6 Does the entity intend to issue debt within the next calendar year?  
If yes: How much?
- 4-7 Does the entity have debt that has been refinanced that it is still responsible for?  
If yes: What is the amount outstanding?
- 4-8 Does the entity have any lease agreements?  
If yes: What is being leased?   
What is the original date of the lease?   
Number of years of lease?   
Is the lease subject to annual appropriation?   
What are the annual lease payments?

### PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

AMOUNT TOTAL

Please use this space to provide any explanations or comments:

5-1	YEAR-END Total of ALL Checking and Savings accounts	\$61,852	
5-2	Certificates of deposit	\$-	
<b>TOTAL CASH DEPOSITS</b>			\$61,852
Investments (if investment is a mutual fund, please list underlying investments): Investments (if investment is a mutual fund, please list underlying)			
5-3		\$-	
		\$-	
		\$-	
		\$-	
<b>TOTAL INVESTMENTS</b>			\$-
<b>TOTAL CASH AND INVESTMENTS</b>			\$61,852

Please answer the following question by marking in the appropriate box

YES NO N/A

- 5-4 Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?
- 5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain:

### PART 6 - CAPITAL ASSETS

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

- 6-1 Does the entity have capitalized assets?
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain:

6-3 Complete the following Capital Assets table for GOVERNMENTAL FUNDS:	Balance - beginning of the year*	Additions	Deletions	Year-End Balance
Land	\$-	\$-	\$-	\$-
Buildings	\$-	\$-	\$-	\$-
Machinery and equipment	\$-	\$-	\$-	\$-
Furniture and fixtures	\$-	\$-	\$-	\$-
Infrastructure	\$-	\$-	\$-	\$-
Construction In Progress (CIP)	\$-	\$-	\$-	\$-
Other (explain):	\$-	\$-	\$-	\$-
Accumulated Depreciation (Enter a negative, or credit, balance)	\$-	\$-	\$-	\$-
<b>TOTAL</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>

6-4 Complete the following Capital Assets table for PROPRIETARY FUNDS:	Balance - beginning of the year*	Additions	Deletions	Year-End Balance
Land	\$-	\$-	\$-	\$-
Buildings	\$-	\$-	\$-	\$-
Machinery and equipment	\$-	\$-	\$-	\$-
Furniture and fixtures	\$-	\$-	\$-	\$-
Infrastructure	\$-	\$-	\$-	\$-
Construction In Progress (CIP)	\$-	\$-	\$-	\$-
Other (explain):	\$-	\$-	\$-	\$-
Accumulated Depreciation (Enter a negative, or credit, balance)	\$-	\$-	\$-	\$-
<b>TOTAL</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>

\*must agree to prior year ending balance

### PART 7 - PENSION INFORMATION

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

- 7-1 Does the entity have an "old hire" firemen's pension plan?
  - 7-2 Does the entity have a volunteer firemen's pension plan?
- If yes:  
Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):	Tax (property, SO, sales, etc.):	\$-
State contribution amount:		\$-
Other (gifts, donations, etc.):	Other (gifts, donations, etc.):	\$-
<b>TOTAL</b>		<b>\$-</b>
What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?		\$-

### PART 8 - BUDGET INFORMATION

Please answer the following question by marking in the appropriate box YES NO N/A Please use this space to provide any explanations or comments:

- 8-1 Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:
  - 8-2 Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: Did the entity pass an appropriations resolution in accordance with
- If yes:  
Please indicate the amount budgeted for each fund for the year reported

Fund Name	Budgeted Expenditures/Expenses
	\$-
	\$-
	\$-
	\$-

### PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

9-1 Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?  
 Note: An election to exempt the government from the spending limitations of TABOR does not exempt the

**PART 10 - GENERAL INFORMATION**

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

10-1 Is this application for a newly formed governmental entity?  
 If yes:    
 Date of formation:

10-2 Has the entity changed its name in the past or current year?  
 If Yes: NEW name   
 PRIOR name

10-3 Is the entity a metropolitan district?  
 10-4 Please indicate what services the entity provides:

10-5 Does the entity have an agreement with another government to provide services?  
 If yes: List the name of the other governmental entity and the services provided:

10-6 Does the entity have a certified mill levy?  
 If yes: Please provide the number of mills levied for the year reported (do not enter \$ amounts):

Bond Redemption mills	0.000
General/Other mills	0.000
<b>Total mills</b>	<b>0.000</b>

Please use this space to provide any additional explanations or comments not previously included:

**OSA USE ONLY**

Entity Wide:	General Fund	Governmental Funds	Notes
Unrestricted Cash & Investments \$61,852	Unrestricted Fund Bal \$-	Total Tax Revenue \$-	
Current Liabilities \$4,059	Total Fund Balance \$-	Revenue Paying Debt Service \$-	
Deferred Inflow \$-	PY Fund Balance \$-	Total Revenue \$-	
	Total Revenue \$-	Total Debt Service Principal \$-	
	Total Expenditures \$-	Total Debt Service Interest \$-	
<b>Governmental</b>	Interfund In \$-		
Total Cash & Investments \$64,518	Interfund Out \$-	<b>Enterprise Funds</b>	
Transfers In \$-	Proprietary	Net Position \$22,293	
Transfers Out \$-	Current Assets \$-	PY Net Position \$-	
Property Tax \$-	Deferred Outflow \$-	<b>Government-Wide</b>	
Debt Service Principal \$-	Current Liabilities \$-	Total Outstanding Debt \$-	
Total Expenditures \$-	Deferred Inflow \$-	Authorized but Unissued \$-	
Total Developer Advances \$-	Cash & Investments \$-	Year Authorized	
Total Developer Repayments \$-	Principal Expense \$-		

**PART 12 - GOVERNING BODY APPROVAL**

Please answer the following question by marking in the appropriate box YES NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

**Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures**

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:  
 1) Submit the application in hard copy via the US Mail including original signatures.  
 2) Submit the application electronically via email and either,  
 a. Include a copy of an adopted resolution that documents formal approval by the Board, or  
 b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

Print the names of ALL members of the governing body below.		A MAJORITY of the members of the governing body must complete and sign in the column below.
1	Full Name <b>Jan Coury</b>	I, Jan Coury, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Jan Coury</u> Date: <u>3/25/2020</u> My term Expires: 2024 DocuSigned by: _____
2	Full Name <b>Dan Zadra</b>	I, Dan Zadra, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Dan Zadra</u> Date: <u>3/25/2020</u> My term Expires: 2024 DocuSigned by: _____
3	Full Name <b>Brooke Vasquez</b>	I, Brooke Vasquez, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Brooke Vasquez</u> Date: <u>3/27/2020</u> My term Expires: 2022 DocuSigned by: _____
4	Full Name <b>Rufus Wilderson</b>	I, Rufus Wilderson, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Rufus Wilderson</u> Date: <u>3/26/2020</u> My term Expires: 2024 DocuSigned by: _____
5	Full Name <b>Bill Ketterhagen</b>	I, Bill Ketterhagen, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Bill Ketterhagen</u> Date: <u>3/26/2020</u> My term Expires: 2022 DocuSigned by: _____
6	Full Name <b>John Rozman</b>	I, John Rozman, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: 2024
7	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____

**EXAMPLE - DO NOT FILL OUT THIS PAGE**

This sample resolution/ordinance for exemption from audit is provided as an example of the documentation that is required, the wording may be used as a basis for your own local government document, if needed, however you MUST draft your own ordinance or resolution making any changes where applicable. Legal counsel should be consulted regarding any questions.

**RESOLUTION/ORDINANCE FOR EXEMPTION FROM AUDIT**  
 (Pursuant to Section 29-1-604, C.R.S.)

A RESOLUTION/ORDINANCE APPROVING AN EXEMPTION FROM AUDIT FOR YEAR 20XX FOR THE (name of government), STATE OF COLORADO.

\_\_\_\_\_  
 Mayor/President/Chairman, etc.

ATTEST:

## Certificate Of Completion

Envelope Id: 2A97E3E9A3994C3AAF923B20F7913B91 Status: Sent  
 Subject: Please DocuSign: App for exemption from audit\_2019\_long\_form\_3-23-20\_with names - Long Form (1).pdf  
 Source Envelope:  
 Document Pages: 18 Signatures: 6 Envelope Originator:  
 Certificate Pages: 5 Initials: 0 Sam Liebl  
 AutoNav: Enabled gunnisoncd2006@gmail.com  
 Envelopeld Stamping: Enabled IP Address: 107.77.197.218  
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

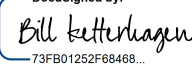
## Record Tracking

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 3/25/2020 3:33:52 PM gunnisoncd2006@gmail.com

## Signer Events

Bill Ketterhagen  
 bketterhagen@hotmail.com  
 Security Level: Email, Account Authentication (None)

## Signature

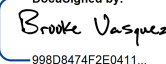
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## Timestamp

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 Viewed: 3/26/2020 6:25:54 AM  
 Signed: 3/26/2020 6:28:26 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 3/26/2020 6:25:54 AM  
 ID: 3f578b57-58a4-4a37-b0cb-de584cb3ff7b

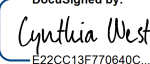
Brooke Vasquez  
 brooke.vasquez@state.co.us  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 998D8474F2E0411...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 165.127.23.2

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 ID: 5226c0b5-6839-4cee-bf1e-5b7ffab6fcea

Cynthia West  
 cawest@qwestoffice.net  
 Security Level: Email, Account Authentication (None)

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Dan Zadra  
 dan.zadra@state.co.us  
 Security Level: Email, Account Authentication (None)

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Signer Events	Signature	Timestamp
<p>Jan Coury  buckhornapps@aol.com  Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:    27ACE61D03874BD...</p> <p>Signature Adoption: Pre-selected Style  Using IP Address: 67.143.176.187</p>	<p>Sent: 3/25/2020 3:45:14 PM  Viewed: 3/25/2020 5:41:21 PM  Signed: 3/25/2020 5:44:02 PM</p>

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<p>John Rozman  rozmanranch@crestedbutte.net  Security Level: Email, Account Authentication (None)</p>		<p>Sent: 3/25/2020 3:45:15 PM</p>
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

<p>Rufus Wilderson  rwilderson@wildersonlaw.com  Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:    5879BE0C127F457...</p> <p>Signature Adoption: Pre-selected Style  Using IP Address: 67.143.176.228</p>	<p>Sent: 3/25/2020 3:45:15 PM  Viewed: 3/26/2020 7:23:46 AM  Signed: 3/26/2020 7:24:09 AM</p>
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<b>Envelope Summary Events</b>	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/25/2020 3:45:15 PM
<b>Payment Events</b>	Status	Timestamps
<b>Electronic Record and Signature Disclosure</b>		

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [gunnisoncd2006@gmail.com](mailto:gunnisoncd2006@gmail.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- ii. send us an email to [gunnisoncd2006@gmail.com](mailto:gunnisoncd2006@gmail.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Gunnison Conservation District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Gunnison Conservation District during the course of your relationship with Gunnison Conservation District.



**Gunnison Conservation District**

**RESOLUTION FOR EXEMPTION FROM AUDIT FOR 2019**

**(Pursuant to Section 29-1-604, C.R.S.)**

**A RESOLUTION APPROVING AN EXEMPTION FROM AUDIT FOR THE FISCAL YEAR 2019 FOR THE GUNNISON CONSERVATION DISTRICT, STATE OF COLORADO.**

**WHEREAS**, the Board of Supervisors of the Gunnison Conservation District wishes to claim exemption from audit requirements of Section 29-1-603, C.R.S. and

**WHEREAS**, Section 29-1-604 C.R.S., states that any local government where neither revenues nor expenditures exceeds seven hundred and fifty thousand dollars may, with the approval of the State Auditor, be exempt from the provision of section 29-1-603, C.R.S.; and


**WHEREAS**, neither revenue nor expenditures for the Gunnison Conservation District exceeded \$750,000 for the Fiscal Year 2019; and


**WHEREAS**, an application for exemption from audit for the Gunnison Conservation District has been prepared Cindi West, a person skilled in governmental accounting; and

**WHEREAS**, said application for exemption from audit has been completed in accordance with regulations, issued by the State Auditor.


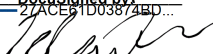
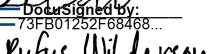

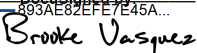
**NOW THEREFORE**, be it resolved / ordained by the Board of Supervisors of the Gunnison Conservation District that the application for exemption from audit for the Gunnison Conservation District for the year ended December 31, 2019, has been personally reviewed and is hereby approved by a majority of the Board of Supervisors of the Gunnison Conservation District; that those members of the Gunnison Conservation District have signified their approval by signing below; and that this resolution shall be attached to, and shall become part of, the application for exemption from audit of the Gunnison **Conservation District for the year ended December 31, 2019**

**ADOPTED this 26th day of March, 2020.**

DocuSigned by:  
  
 5679BE0C127F457...  
**Rufus Wilderson, Treasurer**

Attest:  
 DocuSigned by:  
  
 27ACE61D03874BD...  
**Jan Coury, President**

**Supervisors: Term Exp Signature**

Supervisors:	Term Exp	Signature
Jan Coury, President.	2022	DocuSigned by:  27ACE61D03874BD...
Bill Ketterhagen. VP	2022	DocuSigned by:  73FB01252F68468...
Rufus Wilderson, Treasurer	2024	DocuSigned by:  5679BE0C127F457...
John Rozman, Member	2024	DocuSigned by: _____
Dan Zadra, Member	2024	DocuSigned by:  803AE899FE7E45A...
Brooke Vasquez, Member	2022	DocuSigned by:  998D8474F2E0411...

## Certificate Of Completion

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Certificate Pages: 5	Initials: 0
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Time Zone: (UTC-08:00) Pacific Time (US & Canada)	gunnisoncd2006@gmail.com
	IP Address: 107.77.201.217

## Record Tracking

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## Signer Events

Bill Ketterhagen  
 bketterhagen@hotmail.com  
 Security Level: Email, Account Authentication (None)

## Signature

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 Signed using mobile

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Brooke Vasquez  
 brooke.vasquez@state.co.us  
 Security Level: Email, Account Authentication (None)

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Dan Zadra  
 dan.zadra@state.co.us  
 Security Level: Email, Account Authentication (None)

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Jan Coury  
 buckhornapps@aol.com  
 Security Level: Email, Account Authentication (None)

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 Signed: 3/27/2020 2:32:40 PM

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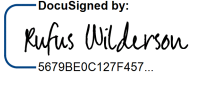
Signer Events	Signature	Timestamp
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John Rozman  
rozmanranch@crestedbutte.net  
Security Level: Email, Account Authentication  
(None)

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Resent: 3/27/2020 8:14:02 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Rufus Wilderson  
rwilderson@wildersonlaw.com  
Security Level: Email, Account Authentication  
(None)



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Signed: 3/26/2020 10:37:53 AM

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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	3/27/2020 8:14:02 AM
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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- ii. send us an email to [gunnisoncd2006@gmail.com](mailto:gunnisoncd2006@gmail.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
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